



LOMOND SCHOOL

FEE PAYMENT INFORMATION

PAYMENT METHODS

A number of payment options exist for parents when it comes to settling their account for school fees. These options provide the flexibility to pay in full at the beginning of each term or to spread payments throughout the school year. Details are as follows.

Payment in full at the beginning of term

Payments are due in full on the first day of each term. These payments can be made by cheque, debit card (phone or in person), internet banking, childcare vouchers or giro transfer at any bank. The school would prefer that payments are not made by cash.

Payment by Direct Debit

Payment of fees by instalment can be arranged at the beginning of each year. Payments are made in 10 instalments starting in September and ending in June. A direct debit form must be completed and sent to the school for processing. The school makes a small charge for this service. Nursery parents should note that the monthly payment amounts can be increased to cover the anticipated charges for afterschool care. The monthly payment value can include childcare vouchers if parents belong to a scheme which is operated by their employer(s).

Payment by Overseas Parents may be made by the following methods:

1. A Bankers Draft in sterling made payable to Lomond School Ltd.
 2. Direct transfer of the sterling amount payable to the School's Bank Account (details below)
 3. If a sterling bank account in the UK has been opened, a cheque may be drawn on that bank account.
- Parents should consult with their bank as to the most cost effective way to transfer payment to the school.

INVOICING

School fees are charged at the beginning of each term together with the capital levy. All extra charges such as individual optional music lessons and junior lunches are charged at the end of term and the amounts due will appear on the following term's invoice. All charges are itemised on the invoice. The school bank details are also listed.

SCHOOL BANK DETAILS

The Royal Bank of Scotland,
Helensburgh Branch,
2 Colquhoun Square,
Helensburgh,
G84 8SL,
Scotland.

Account Name	Lomond School
Sort Code	83 23 03
Account Number	00194137
IBAN	GB16RBOS83230300194137
BIC	RBOSGB2L

CONTACTS

Further information can be obtained by contacting Mrs Carroll or Mr McElwee by email, by telephone or in person.

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